



## SMALL GRANTS PROGRAMME

(Maximum £500)

### APPLICATION FORM

|                                  |                       |
|----------------------------------|-----------------------|
| Name of organisation             | Community Yarn Crafts |
| Official address (if applicable) |                       |

|           | First contact | Second contact      |
|-----------|---------------|---------------------|
| Name      | Rebecca Sayle | Siobhan Banks       |
| Position  | Chair         | Events Co-Ordinator |
| Address   |               |                     |
| Telephone |               |                     |
| Email     |               |                     |

|   |     |   |
|---|-----|---|
| Does your organisation have a named bank account with a minimum of two signatories? | YES | x |
|   | NO  |   |

| Registration status (if applicable)    |     |
|--|-----|
| Charity Commission registration number | n/a |
| Companies House registration number    | n/a |

| Your organisation                                       |   |
|---|---|
| What does your organisation do?                         | Community Yarn Crafts are a volunteer-run community based craft group. We meet weekly at the Neston Youth and Community Centre. CYC was established in March 2022, at a time when the mental health and wellbeing of local people had been impacted greatly by the COVID-19 pandemic. We offer members of the community a safe space to come, share their love of a wide range of yarn crafts from knitting, and crochet to macramé and embroidery and the opportunity to socialise with like-minded people. As we are based in the NCYC, we regularly have members of the Neston community signposted to us by the Centre's Social Prescriber. |
| How does your organisation benefit the local community? | Since March 2022, Community Yarn Crafts have been heavily community focussed. We were responsible for the "Yarn Bombing" of Neston Town Centre, the NCYC grounds and post boxes in Little Neston in December 2022. We also decorated the NCYC grounds in solidarity of Ukraine and for King Charles III's coronation in 2023. We have also offered free events to the community through the   |

|  |  |
|--|--|
|  | Neston Christmas Light Switch on, the Christmas Bizarre and we have held a number of free workshops that run on a monthly basis. Our members also produced smalls items that we placed in the foyer of the NCYC to raise funds for the centre. On a weekly basis, our members receive guidance, support, advice, access to our yarn stash resources as well as free refreshments and social interaction. |
| How many people benefit directly from the work of your organisation? (Itemise numbers of members, volunteers and service users.) | 2 x volunteers (as named above)<br>10 – 12 regular members (fee paying)  |

| Details of your grant application  |   |
|--|---|
| Briefly describe the project, activity or purchase for which you require a grant.<br><i>Retrospective requests will not be considered.</i> | Accessible items including electric items<br>Signage for promotion of the group<br>Financial support through sponsorship and reduced fees for under 18s.  |
| How will the project, activity or purchase benefit the local community?  | We have a range of members who are elderly or with a range of physical abilities. We are looking to purchase several items that will improve members' experience through better accessibility. Community Yarn Crafts want to maintain our current offer however, the grant would enable us to promote awareness of the group within the wider community through professional signage to be used at community events and if possible provide us with the ability to offer financial support to potential members through "sponsorship" and reduced fees for under 18s. Since the introduction of memberships fees, which are used to cover the cost of the room hire from NCYC, we have struggled to maintain growth in our numbers. |
| Project/activity start date and end date   |   |
| How much will your project, activity or purchase cost in total?  | £255.90   |
| How much are you requesting from Neston Town Council?  | £255.90   |
| Please give a breakdown of the cost of the project, activity or purchase.  | £100 sponsorship based on annual membership fee.<br>£19.85 swift<br>£36.60 craft storage trolley with wheels and accessories<br>£49.99 electric ball winder<br>£34.99 garment steamer<br>£14.47 4x2ft banner for promotional purposes   |

|   |     |
|---|-----|
| If your project, activity or purchase cost is more than the amount requested in this grant application, how will you fund the difference? | n/a |
|---|-----|

| Financial information about your organisation                                       |  |
|---|--|
| Please provide details of any reserves held by your organisation.                   | We do not hold reserves as all fees collected are used to pay for the hire of the room from NCYC |
| Have you attached accounts for the last financial year? If not, please explain why. | We do not have official accounts, however we have attached 12 months of bank statements.         |

| Previous grant support from Neston Town Council  |                        |        |
|--|------------------------|--------|
| Please detail below previous grant support that your organisation has received from Neston Town Council during the past five years |                        |        |
| Date of grant award  | Purpose of grant award | Amount |
|  |                        |        |

| The Town Council's funding priorities  |   |
|--|---|
| We look for projects that support the funding priorities detailed in the Town Council's Grants Policy. Which of these priorities will your one-off purchase support? |   |
| To enable local people to participate in voluntary groups and activities.  | x |
| To help the Neston area's voluntary and community groups to improve the impact on the community.   | x |
| To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.   | x |
| To support organisations which meet the needs of people experiencing social and economic difficulties.   | x |
| To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.                                      | x |
| To improve or enhance the local environment.   |   |

| Checklist  |   |
|--|---|
| Latest annual accounts   | x |
| Copies of written estimates or catalogue pages (if applicable)                   | x |
| Policies for the protection of children and/or vulnerable adults (if applicable) |   |

| Declaration  |
|--|
| <ol style="list-style-type: none"> <li>1. I am authorised to make the application on behalf of the above organisation.</li> <li>2. I have read Neston Town Council's Grants Policy and Funding Agreement.</li> <li>3. I certify that the information in this application is correct.</li> <li>4. If the information in the application changes in any way I will inform Neston Town Council.</li> <li>5. I confirm that our organisation has the necessary governance in place to ensure accountability for the spending of any grant money allocated by Neston Town Council.</li> <li>6. I understand that information provided in this application (with the exception of contact details and signatures) will be in the public domain and will be uploaded to the Town Council's website.</li> <li>7. I agree to participate in monitoring, auditing and reporting feedback related to</li> </ol> |

|                                    |                      |                      |
|------------------------------------|----------------------|----------------------|
| Neston Town Council grant funding. |                      |                      |
| Name                               | Rebecca Louise Sayle | Siobhan Louise Banks |
| Signature                          |                      |                      |
| Date                               | 15.05.2025           |                      |

Applications to the small grants programme will be considered at the next scheduled Community & Environment Committee meeting following receipt.

You can submit your application electronically to [council@nestontowncouncil.org.uk](mailto:council@nestontowncouncil.org.uk) or by post to Neston Town Council, Town Hall, High Street, Neston CH64 9TR.

## **NESTON TOWN COUNCIL PRIVACY NOTICE FOR APPLICANTS TO THE TOWN COUNCIL'S GRANTS PROGRAMME**

The Data Protection Act 2018 governs how we handle personal data.

### **Why are we collecting your information?**

On our grant application forms most of the information we need relates to your organisation. However, we are often provided with names, email addresses, contact telephone numbers and addresses relating to named individuals who are submitting the form on behalf of the group. We are processing in accordance with the Data Protection Act 2018. We will only use the personal data supplied for the means of administering the grants programme.

### **How will we use your information?**

The information you provide to us in connection with your grant application (including personal contact details) will be held securely as hard copy originals and as electronic data on Neston Town Council's shared drive. We will only use this information to assess, process and award community grants. For those successful in obtaining a grant award, we will use information about the project in publicity to promote the grants programme but will not share any personal data. If we want to use any photographs showing people at your events, we will ensure we gain consent from them at the time in order to use images of them.

### **Who will we share your information with?**

The information may be shared with other Council Officers and Town Councillors as part of our grant assessment and monitoring process. A redacted version of your grant application (removing private addresses, private telephone numbers, private email addresses and applicant signatures) will be considered at a grants meeting and, as such, will be uploaded to the Town Council website alongside other papers detailed on the agenda. Your contact details will not be passed on to third parties. Please note that Neston Town Council is subject to the Freedom of Information Act and other legislation.

### **How long will we keep your information?**

Information from successful applicants will be retained for the current financial year plus six years. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Information from unsuccessful grant applicants will be kept for 12 months from the point of application. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).